

**Information Sheet for Applicants (edition of 1 January 2009):
Promotion of Scientific Parkinson Research**
(This information sheet can also be downloaded from www.parkinson.ch)

1. General remarks

The promotion of Parkinson research is the overriding concern and one of the core activities of Parkinson Schweiz. Our association maintains a research fund for this purpose. It is available for partial or complete funding of current or planned Parkinson-related projects, studies and training stays. Eligible applicants include individuals and research groups active in Switzerland as well as Swiss citizens engaged in scientific activities outside Switzerland.

Consideration shall be given to work in the fields of **basic research, clinical medicine, other health professions, nursing and social sciences related to Parkinson's disease.**

Applications can be submitted at any time, but the Research Committee of Parkinson Schweiz works on the basis of **two deadlines, which are 31 March and 30 September of a given year.**

2. Requirements for the documentation to be submitted

To be considered, applications must include the following documentation:

2.1 General documentation

- 2.1.1** Curriculum vitae, with special emphasis on previous activities in the field of Parkinson's disease
- 2.1.2** Publication list
- 2.1.3** Addresses of at least two referees with related scientific activities
- 2.1.4** Letter of confirmation from the current supervisor (head of clinic or institute) stating why a benefit is to be expected from the planned project or research stay

2.2 Application proper (in five copies)

2.2.1 An application for **funding of research stays** must include:

- Purpose of the stay and of the goals to be achieved, with special emphasis on the interests of Parkinson patients and their families
- Place and duration of the stay
- Expense budget and type of funding, including information on possible additional sources of funding
- Detailed description of the project to be implemented (see Item 2.2.2 below)
- Letter of confirmation from the local head of laboratory, clinic or department, with reference to the type of project, the duration of the stay and the available infrastructure.

2.2.2 An application for **funding of projects and studies** must include:

- A succinct description of the purpose and objective of the project or study. It must explain to what extent the project is related to Parkinson's disease and where the hoped-for benefit lies for people affected by Parkinson (patients and their families).
The applicant must explain convincingly that the project or the study is not a duplication of activities that have already been or are being treated elsewhere. The project or study presented must aim at establishing novel or deepening existing knowledge.
Therefore, a brief description must be provided of the state of research in the field of the work planned, specifying the titles of the most important relevant publications and work of other authors as well as the status of the applicant's own research activity.
- The most precise description possible of the significance of the planned work from the applicant's viewpoint.
- The qualitative and quantitative factors enabling goal achievement to be measured.
- A approval from the competent Ethics Commission if required for the research project.

2.3 Schedule

- Qualified description of the various steps in the procedure to achieve the goal, with specification of concrete dates, especially the type of research work planned for the period of funding applied for.

2.4 Expenses and funding

- Detailed statement of the budgeted expenses and revenue, the latter specifying the sources of funding. It must also show the funding expected from Parkinson Schweiz with the due dates for staggered partial payments. See also Item 3 below.

2.5 Results and reporting

- Written obligation of the applicants
 - to submit to Parkinson Schweiz one copy of their final reports on completion of the project or study without being explicitly requested to do so;
 - to provide an intermediate report in the course of the work being supported by Parkinson Schweiz on the progress of the project or study, as follows:
 - in the case of extended projects or research stays after each year; or
 - in the case of total funding exceeding CHF 50,000 for release of the third and subsequent partial payments;
 - to mention funding by Parkinson Schweiz in each publication of the research results;
 - to present, at the request of Parkinson Schweiz, the research results at an event to be defined by Parkinson Schweiz.

2.6 Premature termination of a project or research stays

- The applicant shall inform Parkinson Schweiz immediately of any possible termination of a research sojourn or project and to refund to Parkinson Schweiz at least the sum not invested up to the point of termination, but – depending on the specific circumstances – also the total funding received.

3. Payment of approved research funds / retention

Funding by Parkinson Schweiz is typically paid in instalments of maximum CHF 25,000. In the case of research funding exceeding CHF 50,000, the third and subsequent instalments will depend on the intermediate reports on the progress of the project.

Per project, Parkinson Schweiz will withhold 10% of the total funding of all approved research funding until the applicants have submitted their final project reports. The rules of the retention clause for each individual case will be announced to the applicants in writing in the letter informing them of the granting of funds. The withheld share of funding will in any event be released by the chairman of the Research Committee.

4. Appeals

The Research Committee of Parkinson Schweiz shall take the final decision on all applications for research funding. No possibility of appeal exists if an application is rejected or merely partially approved.

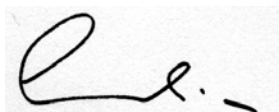
5. Address for submitting the documentation and obtaining additional information

The documentation described in this information sheet and any queries shall be addressed to:
Geschäftsstelle Parkinson Schweiz, Postfach CH-8132 Egg ZH, Switzerland
Phone +41 43 277 20 77 / Fax +41 43 277 20 78 / info@parkinson.ch

CH-8132 Egg ZH, December 2008

Parkinson Schweiz

For the Research Committee:



Prof. Dr. Hans Peter Ludin
Chairman

For the Executive Committee:



Kurt Meier
President